

NAMAKKAL-637003

Internal Quality Assurance Cell (IQAC)

THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2023-2024)

Date: 12.01.2024, Time: 10.00 A.M. Venue: IQAC ROOM

AGENDA

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. Discussion on registration and organization of Alumni Meet
3. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.
4. Planning of Transport facility for non-residential students
5. Planning of NSS activities



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Minutes of IQAC First Meeting

Meeting 1 – 22.1.2024

The 1st meeting of IQAC was held at 10.00 a.m. on 22.1.2024 in IQAC Room. The following members were present.

1. Dr. K. Mahadevan, Principal, CMSCE , Namakkal

Chair Person of Internal Quality Assurance Cell (IQAC)

2. Dr. V. Vijayakumar, **Co - Ordinator IQAC**

3. Mr. K. Mahesh Kumar, Asst. prof. & Head AI&DS

4. Mr. S. Dhinesh, Asst. Prof. & Head CSE

5. Mr. K. Periyasamy, Asst. prof. & Head ECE

6. Mr. G. Suresh, Asst. Prof. & Head EEE

7. Mr. G. Gopal. Asst. Prof'. & Head MECH

8. Dr. V. Ponnarasan. Prof& Head S&H

The meeting started on a welcome note by IQAC Coordinator, Dr. V. Vijayakumar followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting twice in an academic year.

The Chairperson Dr.K. Mahadevan requested all the members for open house discussion on academic excellence.

Agenda 1: Framing of Mission, Vision and Core Values of Institution and all Departments

Mr. DHINESH., CMSCE felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process.

Mr. Mahesh, Member Co-ordination Committee, CMSCE expressed that there is no substitute to hard work and it's required to achieve overall development of Institute. Concrete steps and path needed in all direction for achieving quality excellence.

So, first Mission and Vision of Institute and departments should be framed for setting quality benchmark.

Agenda 2: Registration and organization of Alumni Meet

Mr. Suresh Head of the department EEE, pointed out that in addition to the academics feedbacks taken from students, parents and employers, alumni interaction is equally important.

The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet.

Agenda 3: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.

Dr. V. Ponnarasan suggested that research culture should inculcate in academics and Industry- Institute interaction is to be strengthened.

Dr. V. Vijayakumar was of the opinion that academic policies are need to be revised and related activities definitely promoting research culture.

Agenda 4: Planning of Transport facility for non-residential students

Dr. K. Mahadevan, Chairperson, IQAC and all head of departments informed that non-residential students have a problem about traveling to reach campus on time due to poor public transport service. The suggestion of transport facility is preferably Bus service and agreed by all the members.

Agenda 5: Planning of NSS activities

The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members.

The conclusions of the meeting and proposed action plan (March'23 – September'24):

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. It is planned to conduct 'Alumni Meet' yearly and decided to register Alumni Association
3. It is decided to arrange Bus facility for non-residential students as well as faculties and staff.
4. It is planned to conduct NSS activities such as Tree Plantation, Blood Donation Camp and Road Safety program under NSS activities.

Dr.V. Vijayakumar, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of March 2024. The meeting ended with a formal vote of thanks.